

CHARLESTON PLACE ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES

June 13, 2022

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 6:38 p.m., in person at the on-site clubhouse.

In attendance were thirteen homeowners, Board Members Kristen Triemstra, Brenda Gies, Olivia Omega, Louise Jones-Berry, and Alex Schubert.

Raven Williams was present representing Service Plus Community Management.

APPROVAL OF MINUTES

The Board of Directors reviewed the minutes of the April 11, 2022, meeting. A motion was made and seconded to approve the minutes as submitted. The motion carried.

FINANCIAL STATEMENTS

Financial statements for April 2022, were presented. A motion was made and seconded to approve the statements as submitted. The motion carried.

ASSOCIATION BUSINESS

- Communications Committee- Francesca Lopez gave update
- Pool Repair- need more proposals
- Clubhouse- Waiting on restroom stall partitions
- Entrance Gate- Lift proposal reviewed with best price, permit process pending – R&R line item 8 defined
- Insurance Claim Appeal: Roof & Siding- Discussed in Executive Session.

HOMEOWNER FORUM

1. Neighborhood watch committee
2. Maintenance throughout the community – twice a week with lift
3. Adding meeting dates to calendar on portal
4. Adding landscaping dates to calendar on portal
5. Adding lift weekly maintenance to calendar on portal
6. Window units being addressed
7. Tree trimming proposal from arborist
8. HVAC in clubhouse out

REPORTS

- Compliance Report- Reviewed
- Work Orders- Reviewed

EXECUTIVE SESSION 7:07-7:51pm

The board discussed legal, contract and insurance matters.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:51 p.m.
The next meeting will be Monday, July 11, 2022, at 6:30 p.m. via Microsoft Teams.